

DEA Advisory Council member job description

DEA will have an Advisory Council of up to 20 people, of whom up to 17 will be elected by the membership, and of whom up to 3 are co-opted. This is the job description for members of the DEA Advisory Council.

DEA's Advisory Council will work to support DEA and its staff in thinking about strategy and actions to have maximum impact in promoting education for a just and sustainable world. The Advisory Council will meet 2 or 3 times a year in London, for between 2 and 3 hours at a time. It will primarily discuss specific topics and questions raised in advance by staff or trustees or its members.

DEA will reimburse reasonable travel expenses.

Members of the Council will support the DEA in the following ways:

- Making their areas of expertise clear to staff.
- Making themselves available (in person or by phone) for DEA staff to speak to for advice
- Circulating relevant papers and other materials to DEA staff
- Attending Advisory Council meetings and participating in the discussion
- Supporting DEA staff in accessing relevant networks

For clarity: members of the Advisory Council are not accountable for the DEA, nor are DEA staff accountable to them. They are not Trustees of DEA and as such do not have any legal responsibility for the organisation.

Elected members of the Advisory Council will retire at the second AGM after their appointment (apart from half of initial appointees who will retire at the first AGM after their appointment). There is no restriction on the number of times a member can be re-elected.

The chair of the Advisory Council will be chosen by members of the Advisory Council, and will sit on the Board of Trustees. There will be an election for the role of chair each year.

Advisory Council member person specification

- Commitment to the DEA
- Willingness to devote the necessary time and effort
- Knowledge relating to education for a just and sustainable world
- Advisory Council members elected by the DEA membership must represent (e.g. as staff, volunteer or trustee) a fully paid up member of the DEA, (DEA members may nominate up to two representatives from their organisation to stand for the Advisory Council).

The Advisory Council has a maximum of 20 places, and we hope to have a diverse range of members who join. Whilst members should seek to attend meetings, for those who cannot because e.g. they are based far from London, this should not be a barrier to joining, as members can provide support in ways other than physical attendance at meetings.

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